

St. Ann's Episcopal Church

Annual Meeting

August 14, 2016



P.O. Box 44 ▪ Kennebunkport ▪ ME 04046

207.967.8043

www.stannskennebunkport.org

ST. ANN'S EPISCOPAL CHURCH

CLERGY AND STAFF

The Rev. Dr. Peter G. Cheney

Lisa Bither, Administrator & Asst. Treasurer
Reggie Sargent, Groundskeeper

Richard Grant, Organist
KiKi Cheney, Wedding Coordinator

VESTRY AND OFFICERS

William Matthews, *Senior Warden*
Roger Wood, *Treasurer*

Gavin Hadden, *Junior Warden*
Cynthia Daley, *Clerk*

Class of 2016:

Robin Ellis, Mark Lamarre, Katie Maiuccoro

Class of 2017:

Gavin Hadden, William Matthews, Nancy Thalmann

Class of 2018:

Joyce Camp, Delta Fuller, Carol Walker

Class of 2019:

Bonnie Himmelman, Betsy Heminway, Jim McWilliams, Rob Snow

Class of 2020:

Victoria Donaghy, Debbie Stapleton, Roger Wood

COMMUNITY

St. Ann's is grateful to the many members of the St. Ann's community who have made financial pledges and special offerings as well as those who have so generously contributed their time and talent through service to our communal life and outreach in the community.

ST. ANN'S EPISCOPAL CHURCH

ANNUAL MEETING AGENDA

AUGUST 14, 2016

9:00 AM

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| ❖ Opening Prayer | The Rev. Dr. Peter G. Cheney |
| ❖ Chaplain's Report | The Rev. Dr. Peter G. Cheney |
| ❖ Sr. Warden's Report | Mr. Matthews, Sr. Warden |
| ❖ Junior Warden's Report | Mr. Fuller, Jr. Warden (acting) |
| ❖ Treasurer's Report | Mr. Wood, Treasurer |
| ❖ Planned Giving | Mr. Lamarre |
| ❖ Outreach | Mrs. Maiuccoro |
| ❖ Altar Guild | Mrs. Matthews |
| ❖ Nominating Committee Report
Election of Wardens
Election of Vestry Members | Mr. John Harris
Mrs. Ellis |
| ❖ Adjournment | |

CHAPLAIN'S REPORT

KiKi and I (with Josie) made the 2,900 mile trek from Tucson in early June, and feel so blessed to be here at St. Ann's for the full 15-week season. I am so grateful to be sharing in the ministry of this wonderful summer congregation, and to be working with an exceptional group of volunteers – our Senior Warden, Bill Matthews; Peter Fuller, filling in for Junior Warden, Gavin Hadden; Marcia Matthews and the Altar Guild; members of the Vestry and many others – who, along with staff members Reggie Sargent, Dick Grant, Lisa Bither, and KiKi - do so much to make the ministry of St. Ann's possible.

The busy life here in 2016 will include:

- Weekly blessings through worship and fellowship at 8 o'clock and 10 o'clock on Sunday mornings (one service at 9:30 am on Sundays after Labor Day).
- Celebrating 20 marriage and 3 renewal of marriage vows ceremonies.
- Initiating 11 children into the Christian journey through baptism (scheduled as of August 8th).
- Commending the lives of 6 members of the community through memorial and/or interment services (scheduled as of August 8th).
- Welcoming two outstanding Episcopal priests and leaders as guest preachers, the Reverends Morgan Allen and Russell Levinson, along with their wives and families.
- Continuing from last summer a weekly *Centering Prayer* group that meets each Wednesday morning in the rectory.
- Holding a six-week *Experiencing the Bible* series on Tuesday mornings in the rectory focused on the impact on faith and action of the readings that Sunday from the Gospel of Luke.
- Creating three outstanding events: the annual Fellowship Outing, our first Blessing of the Animals service, and the Benefit Concert by Tim Janis.
- The continued commitment to formal "Outreach" to important ministries in the Kennebunkport and greater Portland areas that provide varying forms of assistance to underserved children and adults. Our wonderfully successful Fellowship Outing and the Benefit Concert by Tim Janis this year will have raised over \$15,000 for outreach.

Indeed, St. Ann's is a busy and vibrant community, and I am deeply blessed to serve here (my 15th year).

Peter G. Cheney, Chaplain

SR. WARDEN'S REPORT

I feel honored, grateful, and at times a bit intimidated to have been asked this year to serve as senior warden of St. Ann's. Much of those emotions have to do with my long, family association with St. Ann's and my deep respect for the people (clergy, support, and volunteer) who have given so much of themselves to serve this church for so many years. This year, again, we are blessed with a remarkable leadership cohort. I am particularly grateful for the pastoral leadership of Peter Cheney – for his thoughtful, moving sermons, for his outreach to those in the community who are celebrating, and to those who are grieving, and for his initiation and support of programs that have enriched the lives of those in this faith community. We are blessed to have his leadership. We are equally blessed to have a remarkable support team that includes Lisa Bither, Dick Grant, Reggie Sargent, and KiKi Cheney – all committed to doing their very best to support the ongoing ministry of this church. There is no question that the church is doing more in the way of programming, other parish offerings, and outreach than has been done in the past. This is both good, and also challenging, as it requires more effort and time from those who work and those who volunteer. At the end of this season it will be important to look back and evaluate not only the good that has come from these additions, but also to make sure that we are not stretching ourselves too thinly.

There are many ways to measure the health of an organization – from financial measurement to programmatic analysis. By all measurements we are having a terrific summer. No measurement, however, is more important than the quality of the people who make up the core of any organization. It is ultimately these people who provide the energy and the vision to fulfill an institution's mission. We at St. Ann's are blessed with many good people who serve this church. I am particularly grateful to those vestry members, Robin Ellis, Mark Lamarre, and Katie Maiuccoro, who will be finishing their terms on the vestry this year. They have been committed and conscientious committee leaders and thoughtful contributors to vestry discussions in their years on the vestry. Thank you, Robin, Mark, and Katie. You will be greatly missed.

Finally, I want to add a word of thanks to Peter Fuller, for stepping in so willingly and so ably to the position of junior warden during Gavin's leave of absence, and many prayers sent to Gavin as he continues his recovery.

William Matthews, Senior Warden

JR. WARDEN'S REPORT

Much of the important work done since the last Annual Meeting is unseen to the naked eye. Namely, the drainage system by the seawall has been completed. This project is intended to protect the wall from storms by directing the seawater runoff away from the wall. The contractor also regraded the entire area adjacent to the wall. As a result we have limited parking to the left of the entrance driveway.

Listed below are the other projects completed this year.

Rectory: The living room floors were refinished. Two casement windows were installed on the south side of the sun porch. The exterior of the second floor porch has been painted. Porch screens will be removed and a proper railing will be installed this Fall.

Capital Projects: The two entrance columns were repaired along with three columns adjacent to the carriage house. The bluestone in front of the Seaside Chapel was repointed and the steps/wall in front of the old Rectory garage were rebuilt.

A booster pump was installed in the carriage house to improve the effectiveness of the irrigation system.

New railings at the entrance to the Chapel will be installed this month. Brass caps have been added to protect the iron from the elements.

Additional "**Please Stay Off the Wall**" signs have been added along the seawall.

Future Projects: The Vestry will consider a proposal to seal the exterior of the Chapel in order to protect the mortar joints. If approved, the work will be done in late September.

Peter Fuller, Jr. Warden (Interim)

TREASURER'S REPORT

St. Ann's ended 2015 with an operating surplus for the year of almost \$39,000. This allowed us to make our planned \$25,000 contribution to the Preservation Endowment in early 2016. Note that during 2015 we changed our financial year end from September to December.

The Vestry Council believes that the operations of the church should be funded on an annual basis by our revenues, without recourse to drawing down from our endowment. We have achieved this for the last 2 years, and we aim to continue.

For 2016, we are targeting a surplus for the year of a little over \$4,000. This assumes total income of \$268,000 and total expenses of almost \$264,000. Similar to last year, this would be after taking account of a \$25,000 contribution to the Preservation Endowment so that we can continue to prudently build our reserves for the inevitable "rainy day".

The largest component of our income represents pledges from our parishioners. We are grateful to everyone for their support. Thanks to an initiative last year to increase pledges, which give us greater certainty regarding our income, we hope to exceed our target of \$115,000 for the year - which represents a meaningful increase over 2015.

The second largest component of our income represents fees/donations for weddings. The actual fees for 2016 weddings just exceeded \$86,000. \$13,000 of that figure was received at the end of last year, and not counted as 2016 income. The remaining \$73,000 has been received this year, and we can expect to receive significant payments for 2017 weddings before the close of this year, and will comfortably exceed the budgeted wedding fee figure for 2016 of \$75,000. We hope to end up the year meaningfully ahead of our budget for wedding fees, thanks to the hard work of Peter and KiKi Cheney.

Unfortunately our expenses are also higher than we were at this point in 2015. The biggest driver of this

was approximately \$56,000 in Capital Projects that we undertook over the winter, in order to preserve the fabric of our church for the long term, along with approximately \$8,000 in Grounds expenses, which was needed in order to repair the damage from the winter. The Vestry Council will remain focused on keeping other expenses to no more than the budgeted level.

The Vestry Council is also focused on increasing the size of our endowment, in particular through planned giving. The report of the Planned Giving Committee describes some good progress in this regard. As of July 31st, 2016, the combined invested funds in the Preservation Endowment, the General Fund and the September Endowment amounted to approximately \$3,330,000. This represents an increase of approximately \$250,000 compared with July 31st, 2015, and reflects a combination of generous gifts to St. Ann's, as well as our operating surplus, the transfer of excess cash balances from Peoples Bank, and positive investment performance. The Vestry Council decided last year to direct any unrestricted gifts to the Preservation Endowment as a further mechanism to build up funds over time.

Our endowment continues to be managed by FL Putnam from Portland, Maine for long-term growth. FL Putnam's performance continues to follow relatively closely certain external benchmarks which reflect their recommended asset allocation – currently 55% equities, 40% fixed income and 5% cash.

One other topic which we are currently exploring is whether to retain a third party to review St. Ann's controls and procedures. While we are not aware of any specific shortcomings, we believe that this is a healthy exercise to perform from time to time.

Roger Wood, Treasurer

PLANNED GIVING COMMITTEE

Twenty-eight people have now become members of our church's legacy society, THE PILLARS. This represents an increase of four, compared to last year at this time.

The Planned Giving committee is grateful that parishioners are recognizing the need to support the Preservation Endowment, which is St. Ann's set-aside fund for capital improvements and major repairs of the church's physical plant. Our beautiful St. Ann's has provided a place for worship since 1887, and we are striving to ensure that St. Ann's will continue to be available for our heirs. Maintaining a seaside chapel and its attendant grounds is a costly endeavor, and, in addition, significant projects need to be undertaken periodically to protect and rejuvenate St. Ann's from the ravages of sea, salt, snow, and wind.

During 2016, the committee is continuing to meet with parishioners who might have an interest in making a life-income gift to St. Ann's, or making a bequest to St. Ann's through their will. If you are in the process of making a planned gift to St. Ann's, please contact Lisa Bither, our Chapel Administrator, or Mark Lamarre at lisa.bither@yahoo.com or marklamarre@me.com.

Mark Lamarre, Chair, Planned Giving

OUTREACH COMMITTEE

St. Ann's Outreach committee is committed to helping regional organizations in the Kennebunks as well as Southern Maine. St. Ann's contributed to eleven agencies at the end of 2015 for a total of \$20,000. These agencies included: Church Community Outreach Services (CCOS), Community Outreach Services (CCOS) Holiday Baskets, Community Harvest, Carlisle Charitable Foundation, Kennebunkport Public Health, Seeds of Hope, St. Elizabeth's Pantry, Preble Street Resource Center, Wayside Soup Kitchen and Habitat for Humanity.

The outreach committee currently has several ongoing projects. St. Ann's will begin collecting backpacks and school supplies shortly. We will also be supplying a dinner for Seeds of Hope in September. We continue to ask for personal care items, household cleaning supplies and baby care items (nonfood and perishable items please). These items can be placed in the baskets at the back of the church. Thank you to all who support Outreach.

2015 OUTREACH DISTRIBUTIONS

CCOS [Church Community Outreach Services]	\$2,000
CCOS [Church Community Outreach Services] Holiday Baskets	\$1,000
Seeds of Hope	\$6,000
Community Harvest	\$3,500
Carlisle Charitable Foundation	\$2,500
Habitat for Humanity	\$1,000
Kennebunkport Public Health	\$1,500
St. Elizabeth's Pantry	\$1,500
Preble Street Resource Center	\$500
Wayside Soup Kitchen	\$500

Katie Maiuccoro, Chair, Outreach Committee

ALTAR GUILD

This year we regretfully accepted three resignations: Polly Hoffman, Nancy Thalmann, and long-time member Gail Alling. We thank them for their years of service. Dianne Trachimowicz and Suzanne Robinson have joined our group and we now have 16 members preparing for 23 communion services. We set up the altar and church in June and put away the linens, vessels, candles, prayer books and hymnals in late September. Reggie Sargent is an enormous help at the opening and closing, and we could not manage without him. We now have Melissa at "Fleurant" doing the altar flowers

We are also grateful to Kiki Cheney for helping with the baptisms and to Linda Flint for her leadership with the monthly Lemonades on the Lawn. Joyce Camp and her crew take care of our beautiful gardens. I thank them and the rest of the altar guild for their devoted service. It is our joy to serve our beloved St Ann's.

Marcia Matthews, Altar Guild Directress

NOMINATING COMMITTEE REPORT

In accordance with Article VII, Section 2 of the St. Ann's Bylaws, the Officer Nominating Committee comprised of John Harris, Committee Chair and former Sr. Warden, Rev. Peter Cheney, Chaplain, William Matthews, Sr. Warden and Chair of the Altar Guild, Marcia Matthews, met on July 31st to nominate the following candidates for the year 2016.

William Matthews, Sr. Warden

Gavin Hadden, Jr. Warden

Roger Wood, Treasurer

Cynthia Daley, Clerk

John Harris, Chair of Officer Nominating Committee

The Vestry Nominating Committee for the year 2016 was comprised of Vicki Donaghy, Betsy Heminway, Katie Maiuccoro, Nancy Thalmann and myself, Robin Ellis, serving as Chair. We had three positions to fill for the term beginning in 2016. Those who were nominated and have accepted to serve a five year term beginning next summer are Janet Beaven, Robert Metcalf and Peter Murphy. We also have made recommendations of those who would be excellent future candidates for the Vestry.

We propose the following to serve in the 2016 season:

We propose the following list for service in the 2017 season:

Jan Beaven

Bonnie Himmelman

Debbie Stapleton

Joyce Camp

Bill Matthews

Nancy Thalmann

Vicki Donaghy

Jim McWilliams

Carol Walker

Delta Fuller

Bob Metcalf

Roger Wood

Gavin Hadden

Peter Murphy

Betsy Heminway

Rob Snow

Robin Rand Ellis, Chair of Vestry Nominating Committee